



Help for the Holidays

Law Student Volunteer Opportunity

Opening Date: October 23, 2019 Closing Date: December 4, 2019

Neighborhood Legal Services Program of the District of Columbia is recruiting volunteers to come to our office and volunteer during winter break. We invite you to support NLSP attorneys and to provide free legal information to low-income District of Columbia residents. Last year, your fellow law students provided almost 200 hours of pro bono legal services to our clients during winter break. It is a tremendous way to enjoy the season while giving back to the community where you live. We ask that you commit to being in our office at 64 New York Ave NE, Suite 180, Washington, DC 20002 from 9:30am-5:00pm for at least 4 days during December 9 – 20, 2019.

HERE'S HOW "HELP FOR THE HOLIDAYS" WORKS

- **Serve:** This year's volunteers will have the opportunity to assist programs and attorneys across the firm, including our Brief Services, Family Law, Housing, and Economic Security units. You will draft closing memos, conduct legal research, and provide support on specific projects. Students may also help staff the Small Claims Resource Center, as well as other community outreach and special projects.
- **Understand the Need:** NLSP staff will take you on a tour of D.C. Superior Court's Landlord-Tenant court. Helping low-income clients keep affordable housing is one of the most significant "access to justice" issues in D.C. Learn about this issue by observing Roll Call in the Landlord and Tenant court with an experienced housing attorney who will give you a tour and answer questions about the housing law practice. "Roll Call" is the Court's daily calendar call and all persons with cases set for initial hearings are expected to be present. This will be an eye-opening experience.
- **Understand Our Work:** We will introduce you to "Kevin Jackson," a hypothetical NLSP family law client. Through this exercise you will build your issue spotting and client interviewing skills. You will also learn about NLSP's intake process, legal services delivery model, and family law practice.
- **Have Fun:** Volunteers will help staff a pop-up holiday gift shop for the children of our clients. You can also join NLSP at our Holiday Party. You will have the chance to meet our committed staff and other pro bono volunteers.

ABOUT NLSP

Since 1964, Neighborhood Legal Services Program of the District of Columbia has provided free legal services in civil cases to low-income residents of the District of Columbia. NLSP pioneered the concept of a law office rooted in the neighborhoods that it serves and established landmark precedents which have retained their vitality and relevance. NLSP remains embedded in D.C.'s most low-income communities, builds its work on strong partnerships with community-based organizations, and seeks to achieve lasting change for its clients and their communities by using a full range of advocacy tools. Its diverse, multi-lingual and passionate staff embrace an explicitly anti-poverty mission and share a deep commitment to securing meaningful access to justice.

APPLICATION PROCESS

Those interested in volunteering should email application materials as a single pdf file to Bradford Voegeli, Director of Private Attorney Involvement, at bvoegeli@nlsp.org by 5:00 pm on **Wednesday, December 4, 2019**.

The application should include:

1. A short cover letter explaining why you want to volunteer with "Help for the Holidays"
2. Current resume
3. Your availability for December 9 – 20, 2019

Please direct any questions to Bradford Voegeli at bvoegeli@nlsp.org or (202) 800-2158.

NLSP IS AN EQUAL OPPORTUNITY EMPLOYER

Neighborhood Legal Services Program is an equal opportunity employer, committed to inclusive hiring and dedicated diversity in our staff. It is the policy of NLSP that no employee or applicant for employment or services will be discriminated against because of race, color, religion, national origin, age, sex, disability, sexual orientation, political affiliation, family responsibilities or family status, veteran's status, or any other basis prohibited by law, including the D.C. Human Rights Act and Language Access Act.

NLSP thrives on our diversity and we strongly encourage women, persons of color, LGBTQ+ individuals, veterans, persons with disabilities, returning citizens, and persons from other underrepresented groups to apply.