



## Job Announcement

### STAFF ATTORNEY, FAMILY AND CONSUMER LAW

Neighborhood Legal Services Program Neighborhood Legal Services Program (“NLSP”), a private, non-profit law firm that provides high quality civil legal services to low-income residents of the District of Columbia, seeks to hire a fulltime Staff Attorney with at least two years of family law experience and knowledge of family law practice in the District of Columbia. The Staff Attorney’s primary focus will be family law, with a secondary focus in consumer law. This position will be located in NLSP’s Ward 7 office at 4609 Polk Street NE, Washington, D.C.

#### **Essential Duties and Responsibilities:**

- Maintain an active caseload of family law matters that include matter types that are traditionally handled within our domestic/family practice and as supported by NLSP case acceptance priorities and guidelines as well as community needs.
- Maintain an active case load of consumer law matters that is responsive to the community needs and is within NLSP’s case acceptance priorities and guidelines.
- Develop and coordinate community education and outreach.
- Foster partnerships with community organizations that serve low-income residents of the District of Columbia.
- Actively participate as a member of the NLSP team, including but not limited to participation in cross-practice advocacy and activities.
- Adhere to program and case-handling policies, procedures and standards of practice, as well as the highest professional ethical standards.

#### **Qualifications:**

- JD, Member in good standing of the DC Bar
- Two years of family law experience, including litigation (\*May include clinical experience or judicial clerkship)
- Familiarity with DC, including its government, courts, and the Bar
- Demonstrated commitment to serving low-income persons/ communities
- Excellent written and verbal communication skills
- Strong organizational skills
- Cultural competence
- Enthusiastic team player

SUPERVISOR: Managing Attorney of the Family Law Unit (support/supervision on consumer law from the Director of Litigation and Advocacy)



**COMPENSATION:** Competitive salary and benefits package including: employer-paid medical, dental, and vision insurance; employer-subsidized family health coverage; paid vacation, holidays, personal days and sick leave; 8-week parental leave for birth or adoption of a child; employer-paid life and long-term disability insurance; and tax-free transit benefits.

**ABOUT NLSP**

NLSP is a private non-profit law firm whose mission is to provide vigorous and high quality, client-centered civil legal services to low-income residents of the District of Columbia. Established in 1964, NLSP pioneered the concept of a law office rooted in the neighborhoods that it serves and established landmark precedents which have retained their vitality and relevance. NLSP remains embedded in D.C.'s most low-income communities, builds its work on strong partnerships with community-based organizations, and seeks to achieve lasting change for its clients and their communities by using a full range of advocacy tools. Its diverse, multi-lingual and passionate staff embrace an explicitly anti-poverty mission and share a deep commitment to securing meaningful access to justice.

**APPLICATION PROCESS**

Interested persons should send a letter of interest and resume by email to:

Leah Quaile Curran, Managing Family Law Attorney  
Email: [lquaile@nlsp.org](mailto:lquaile@nlsp.org)  
Please put "Family Law Staff Attorney" in the subject line

Applications will be accepted until the position is filled. **To receive full consideration, please submit your application by August 1, 2017.**

**NLSP IS AN EQUAL OPPORTUNITY EMPLOYER**

It is the policy of the Neighborhood Legal Services Program that no employee or applicant for employment or services will be discriminated against because of race, color, religion, national origin, age, sex, disability, sexual orientation, political affiliation, family responsibilities or family status, veteran's status, or any other basis prohibited by law, including the D.C. Human Rights Act and Language Access Act.

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